



Duties of Trinity Foundation Trustees

The Organisation

Trinity Foundation (Trinity Development & Alumni) is responsible for supporting Trinity's ambitious educational, research and outreach programmes and maintaining a connection between the College and its alumni & friends. The Foundation was founded on March 30, 1994 and is governed by a Trust Deed, which was last updated in 2018. The Foundation employs 43 full-time staff members in Ireland, the UK and US working across various functions including fundraising, alumni relations and development, communications and events, database, finance, and administration. The Foundation's function and purpose is to support development (fundraising) and alumni relations activities for the benefit of Trinity College Dublin. It raises philanthropic funds for University projects, strengthens links with the University's 120,000 strong community of alumni and supporters worldwide through meetings, communications and events. The Foundation is governed by a Board of Trustees in close liaison with Trinity College Dublin's Provost, Board and Executive Officers.

Key Responsibilities

1. Comply with the Trinity Foundation Trust Deed and all relevant statutes as they apply to the Foundation
2. Act in the best interest of Trinity Foundation
3. Make balanced and adequately informed decisions, thinking about the long term as well as the short term
4. Comply with the Trinity Foundation's Conflict of Interest Policy (see attached)
5. Not receive any benefit from the Foundation unless properly authorised and clearly in the Trinity Foundation's best interest
6. Manage the resources of Trinity Foundation responsibly
7. Ensure the assets of the Trinity Foundation are only used to support the research teaching or strategic needs of Trinity College Dublin
8. Act with reasonable skill and care in when carrying out your duties as a Trustee taking appropriate advice when necessary
9. Give enough time, thought and energy to the role by preparing for, attending and actively participating in all Trustee meetings
10. Ensure that the Trinity Foundation is complying with the law, is well run and effective
11. Ensure accountability within the Foundation, particularly where responsibility for certain tasks has been delegated to Trinity Foundation staff
12. Comply with the Code of Practice for Trinity Foundation Trustees (see attached)
13. Be aware of and comply with your duties as a Trustee under the Charities Act 2009.